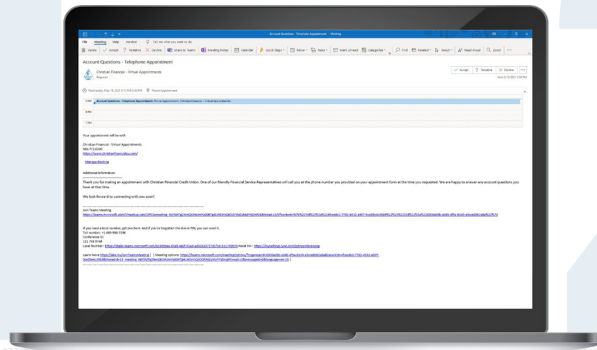


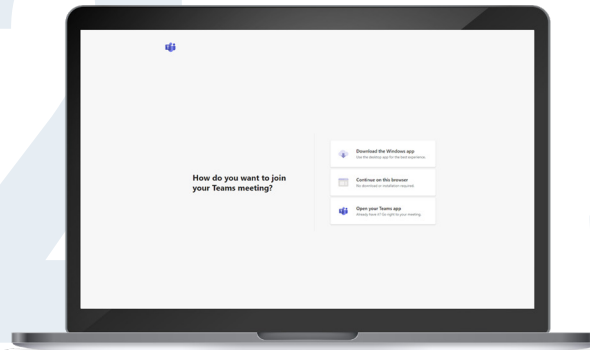
HOW TO ATTEND A VIRTUAL MEETING

DESKTOP

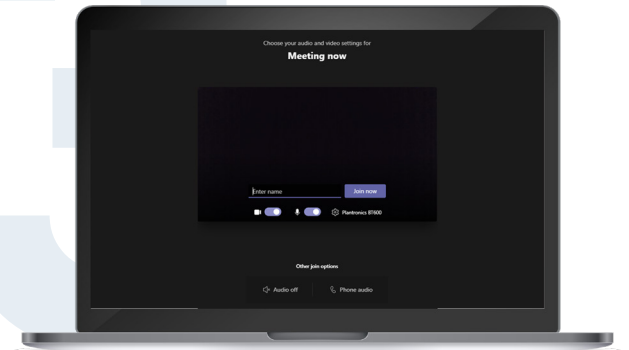
1. Navigate to and open your virtual appointment confirmation email.



2. Click the "Join Teams Meeting" link and select how you want to join the meeting



3. Enter your name and click "Join Now."

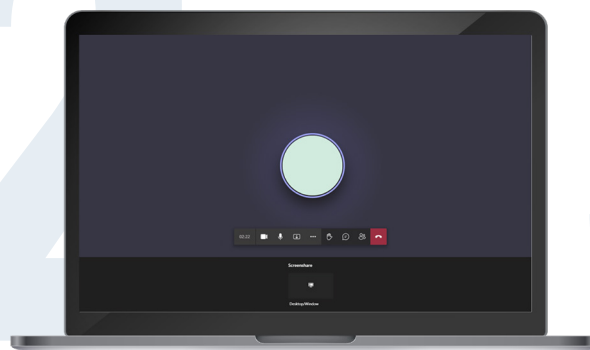


HOW TO SHARE YOUR SCREEN

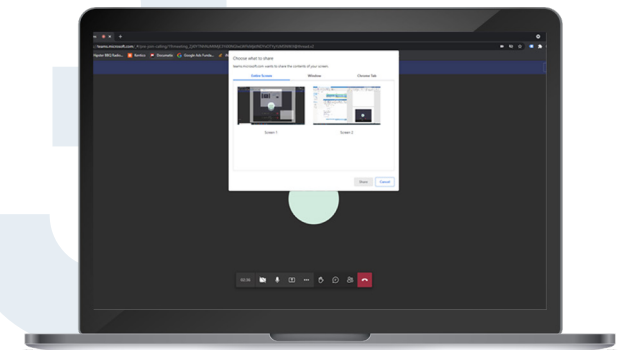
1. Click the share screen icon in your menu bar.



2. Select the Desktop window to share.



3. Select to share the "Entire Screen."



Once you have completed sharing your screen, tap on the stop presenting button to cancel the screen share.